



# GREAT PLAINS FOOD BANK

## AGREEMENT TO COMPLY WITH GMP REQUIREMENTS

**By signing below, I agree to comply with all Good Manufacturing Practices (GMP's) listed below while visiting the Great Plains Food Bank.**

1. I will wash my hands before starting work, after each break or absence from the work area, after using the restroom, smoking, and any other times when hands may become soiled or contaminated.
2. I will keep my work area clean and orderly.
3. I will wear a shirt and shoes at all times. ONLY closed toed shoes allowed in the warehouse.
4. I will not eat (including GFPB products), drink, chew gum or tobacco or smoke in any warehouse areas. Objects held in mouth, i.e., toothpicks, match sticks, etc. are prohibited.
5. I will keep cuts, sores, or injuries properly bandaged, especially when handling any GFPB products or carts.
6. I understand that all glass, hard plastics, or ceramics are strictly prohibited in all warehouse areas. Prescription eyeglasses and safety glasses allowed.
7. I understand that only GFPB staff is allowed to drive forklifts and pallet jacks.
8. I will obey all restrictions and safety signs.
9. I will not block any emergency exits or fire extinguishers.
10. I will allow forklift drivers access while loading and unloading trucks, making sure to stay out of their way for my own personal safety at all times.
11. Visitors/contractors shall sign in and out of warehouse areas.
12. I will not tamper with any food bank product in any way, shape or form.
13. In the event of a fire, hazardous chemical leak or evacuation drill, I will immediately stop what I am doing and proceed to the nearest emergency exit. All staff and guests will assemble in the southwest corner of the parking lot for roll call.
14. In the event of a tornado or tornado drill, I will assemble in the warehouse bathroom.

**I have read and understand all the above GMP requirements.**

Date: \_\_\_\_\_ Signed: \_\_\_\_\_



**GREAT PLAINS  
FOOD BANK**

Date	Signature	Print

BISMARCK

For Information Only.

This document does not  
require a signature.



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