



Repack Volunteer

Available shifts:	Monday - Friday = Individuals: 9am - 4:30pm Groups: 9am - 7:30pm <i>(size restrictions apply)</i> Saturdays = 9am-1pm *hours may vary <i>(Groups only size restrictions apply)</i>	
Location:	Great Plains Food Bank 1720 3 rd Ave N Fargo, ND 58103	
Reports to:	Ceili Haugtvedt chaugtvedt@greatplainsfoodbank.org (701) 476-9110	JoAnn Matthews jmatthews@greatplainsfoodbank.org (701) 476-9102

Position Overview

Last year, The Great Plains Food Bank distributed 14.9 million pounds of food across North Dakota and Clay County, MN. In order to maintain this level of service to our statewide network, we need volunteers to repackage bulk food donations, process donated nonfood items, & pack bags and boxes for special programs every day.

Job Duties:

- Participate in facility-wide tour
- Listen for full instructions prior to starting work
- Contribute to completing assigned project
- Ask for guidance when unsure how to proceed
- Keep work area clean and orderly
- Other duties at assigned

Qualifications:

- Must wear long pants & closed toed shoes
- Minors must be accompanied by an adult

Suggested Knowledge, Skills, & Abilities:

- General interpersonal communication skills
- Able to lift up to 50 pounds
- Able to bend/lift/stoop for extended period
- Able to stand on concrete for extended period